

Applying for a *Day for Life* grant from the Catholic Trust for England and Wales for 2019

This document sets out eligibility for grants, how to submit an application (there is no standard form for this) and guidance on what to include in your application. *Day for Life* grants are awarded in February of each year.

Theme:

The theme for *Day for Life* 2018 is Human Trafficking.

Money collected in 2018 will be distributed in February 2019. The *Day for Life* Collection is used for the promotion of the dignity of the human person.

In addition to organisations working to promote the dignity of life at all stages, for 2019 we are particularly welcoming grant applications from organisations working to help those affected by human trafficking and modern slavery.

Eligibility:

The applicant organisation must be based within England or Wales.

Contents of an application for a grant:

The Grant Proposal should set out:

- What the project will specifically deliver – including:
 - > What are the aims of the work to be funded by *Day for Life*?
 - > How does it match the chosen *Day for Life* theme and its overall mission?
 - > Why is it needed?
 - > What practical results will it produce?
 - > How many people will it benefit?
 - > What stage has the project reached to date (if already in progress)?
 - > What other sources of funding support this work?
 - > How will the work continue after *Day for Life* funding ceases?
- How the project will be monitored and evaluated so that the success of the project (and its use of *Day for Life* funds) can be assessed.
- A detailed budget, set out as a spreadsheet or table, which should state clearly the size of the grant being sought, a detailed breakdown of the budget for the project as well as the total costs of the project (including funds from other sources).

How to submit an application:

- Be concise but cover the criteria listed above;
- Be in Microsoft Word (.doc/.docx) file format;
- Contain the applicant organisation's name and all relevant contract information, as well as the organisation's aims and objectives;
- Provide the applicant's legal status (registered charity, academic institution, etc.), using the full corporate name used to sign contracts and receive funds should the application be successful;
- Specify the chief contact for the project along with that person's telephone number(s) and post and email addresses;
- Where relevant, confirm that the organisation has a Child Protection Policy and that criminal records Bureau checks which comply with Safeguarding Legislation, and Safer Recruitment Requirements are carried out on all staff working with children.

Please submit your grant application via email to Stephanie MacGillivray by 10 January 2019. If your application is accepted, you will be sent a Grant Agreement form, which sets out the terms and conditions and requests your organisation's bank details. Once signed, the grant is released.

I hope this sets out all you need to know but if you do have any further questions, please do not hesitate to contact Steph (stephanie.macgillivray@cbcew.org.uk).